

Institutional Review Board
Office of Research and Sponsored Programs
Suite L212-E | 101 Vera King Farris Drive
Galloway, NJ 08205
T: 609.652.4844 | irb@stockton.edu

IRB Submission Checklist

When submitting a new IRB application through the Stockton University [Submission, Please](#)



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If utilizing surveys via external programs (Survey Monkey, Qualtrics, etc.) a pdf file of the survey being implemented through these programs MUST be included in the submission.

Permission letters, including Memorandum of Understanding (MOU), letters of support, or other documents demonstrating collaboration assurances. This is required for off-site research.

Approval from other external OHRP-approved IRB institutions, if applicable

Maintain a secondary copy of all application materials for your files.

The above checklist is based on the following sources:

<https://www.nj.gov/health/forms/oc-40.pdf>

<https://www.loyola.edu/department/orsp/irb/policies>

<https://rci.ucmerced.edu/irb/researchers/submissionchecklist>