



# RESIDENCY ANALYSIS FORM

OFFICE OF THE UNIVERSITY REGISTRAR, 101 Vera King Farris Drive,  
Campus Center Suite 203, Galloway, NJ 08205

The Residency Analysis Form is used for current students who wish to request a review of their residency status. Complete this form and submit the documents required for Proof of Domicile to establish primary residence in New Jersey as indicated below to the Office of the Registrar. Please refer to the New Jersey Administrative Code, Title 9A, Higher Education, Chapter 5 (N.J.A.C 9A:5) page 3-4 for the regulations governing Residency Requirements for Tuition Purposes at Public Colleges and Universities in New Jersey before proceeding. It is recommended that the form and all required items be submitted at least five (5) weeks before the start of the term for which you are seeking a change in tuition. Final determination of any submitted requests will be emailed to the student's Stockton email address. While we will always process requests as quickly as possible, a Change of Residency Request for Tuition Purposes may take up to four (4) weeks to process a change. Residency is not retroactive.

1. A completed, signed, and notarized Stockton University Residency Analysis Form (this form).
2. A copy of a New Jersey Driver's License or a New Jersey Non-driver photo identification and/or a New Jersey Voter Identification Card (both are preferred).
3. A copy of your New Jersey state income tax return for the most recent tax year that demonstrates you were domiciled in New Jersey for at least 12 months prior to the start date for the term in which you are requesting in-state tuition (independent student\*\*\*) OR
4. A copy of your parent or legal guardian's New Jersey state income tax return for the most recent tax year that demonstrates you were domiciled in New Jersey for at least twelve (12) months prior to the start date for the term in which you are requesting in-state tuition.

Today's Date \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

HOME TEL #: (\_\_\_\_) \_\_\_\_\_ STOCKTON ID: Z#: \_\_\_\_\_

MOBILE TEL #: (\_\_\_\_) \_\_\_\_\_ STOCKTON EMAIL ADDRESS: \_\_\_\_\_

STUDENT STATUS: \_\_\_ Undergraduate \_\_\_ Graduate AGE: \_\_\_ Under 24 \_\_\_ 24 and Older

INITIAL DATE OF ADMISSION TO STOCKTON UNIVERSITY: TERM \_\_\_\_\_ YEAR \_\_\_\_\_

TERM / YEAR FOR WHICH CHANGE IS REQUESTED (Circle One): FALL SPRING SUMMER YEAR: \_\_\_\_\_

**I CLAIM NEW JERSEY RESIDENCY FOR TUITION PURPOSES AS (Please check ALL that apply):**

\_\_\_\_ a GRADUATE STUDENT who resides in NEW JERSEY,

\_\_\_\_ a student who is INDEPENDENT.

\_\_\_\_ a student who is INDEPENDENT by virtue of being a VETERAN of the ARMED SERVICES,

\_\_\_\_ a DEPENDENT of NEW JERSEY RESIDENT PARENT(S) or U.S. COURT APPOINTED LEGAL GUARDIAN(S), 12 or more consecutive months prior to Court to act "in loco parentis" for a minor (a person under 18 years of age) if you are claiming residency as a "DEPENDENT STUDENT."

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I FILED STATE INCOME TAX in \_\_\_\_\_ (List state)

I AM /REGISTERED to vote in (Enter

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**(C) STUDENT'S DISCLAIMER STATEMENT:** I have read both the Stockton University Policy Statement on Student Residency for Tuition Purposes and the Residency Analysis Instruction Page.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**(D) NOTARIZED STATEMENT BY STUDENT:** I affirm that the information provided by me herein is true and complete to the best of my knowledge and belief. I understand that providing false information to the University is a separable offense under the Code of Student Conduct.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**(E) NOTARY SEAL and SIGNATURE of NOTARY:**

Signature of Notary \_\_\_\_\_ Date \_\_\_\_\_

**Failure to provide answers to each and every question in this Residency Analysis Form may result in the University's inability to rule on this application.**

**RETURN TO: THE OFFICE OF THE UNIVERSITY REGISTRAR**

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## RESIDENCY ANALYSIS FORM

## § 9A:5-1.2 Evidence of domicile

(a) For the purposes of N.J.A.C. 9A:5-1.1, a student may present and/or an institution may require the following as primary evidence of being domiciled in New Jersey:

1. Copies of the student's New Jersey income tax return or evidence of withholding of New Jersey income tax, and/or copies of the parent's(s') or legal guardian's(s') income tax return or evidence of withholding of income tax.
2. Evidence of ownership of or a long-term lease on a permanent residence in this State by the student or the student's parent(s) or legal guardian(s).

(b) A student may present and/or an institution may require supplementary evidence of being domiciled in

New Jersey, which may include the following:

1. A New Jersey driver's license.
2. A New Jersey motor vehicle registration.
3. A New Jersey voter registration card.
4. A sworn, notarized statement from the student and/or his or her parent(s) or legal guardian(s) declaring domicile in New Jersey.
5. Any other supplementary evidence that the institution deems necessary to support the student's claim of domicile in New Jersey, including, but not limited to, evidence regarding the domicile of a student's parent(s) or legal guardian(s) for students whose domicile is determined by the institution to be with their parent(s) or legal guardian(s).

(c) If primary evidence of domicile is not available due to the loss or destruction of records or other unusual circumstances, the institution may make a determination based exclusively on supplementary evidence.