

developed by the licensed practitioner that is treating the student for the condition which the animal was prescribed (e.g., a psychiatrist treating a student for generalized anxiety disorder);

The animal is necessary to afford the person with a disability an equal opportunity to use and enjoy a dwelling;

There is an established relationship or nexus between the disability and the assistance the animal provides; and

The animal has proven to reduce symptoms that are consistent with the treatment plan.

- B. Some restrictions may be placed on the type of animal that can be approved for residential housing depe

If there is an allergy or medical concern, the affected person must direct the complaint to the Learning Access Program and provide medical documentation to support the claim; and

The needs of all parties will be considered to resolve the problem.

When confirmation is received, or the notification timeline passes, the student requesting the ESA will meet with a designee from the Office of Residential Life to review housing expectations and standards for having an animal on campus and in the Residence Halls.

Students must provide updated documentation supporting an ESA accommodation request on an annual basis for the following academic year because approval of an ESA accommodation request is based on the current need.

- D. An ESA request is only approved for the animal originally requested. If a student wants to change an ESA, the student must complete a new *Emotional Support Animal Request Form* and follow the ESA accommodation process.

III. RENEWAL PROCEDURE

- A. Students approved for an ESA will need to renew the request each academic year. An email will be sent with a renewal form to be completed. Updated health records for the animal must be submitted with the renewal form.
- B. Approval of an ESA does not guarantee a housing assignment.
- C. Students will have the option to be placed in a housing assignment with the approved ESA individually through the accommodation renewal process. This placement will provide the student and the ESA a housing assignment prior to the Residential Life Housing Renewal Process but provides no option to select or request specific roommates.
- D.

regarding noise, safety, disruptions, and cleanliness as others within on-campus housing. Complaints regarding an ESA residing in on-campus housing must be made to a representative of the Office of Residential Life.

- D. The animal must be well-groomed and measures should be taken for flea/tick and odor control, as applicable.
- E. The University will not require any surcharges for ESAs, however, a student is subject to a fee for their ESA.
- F. An ESA must be housebroken. Additional information can be found in Procedure 6880 Domestic Animal and Pet Solid Waste.
- G. Students residing in the Residence Halls/Apartments should ensure that they are using the relief areas identified by Residential Life.
- H. The student is responsible for the cost, care and supervision of the ESA,



M. Residents should not:

- Pet an ESA without permission from the handler;
- Feed an ESA without permission from the handler;
- Deliberately stifle, tease or taunt an ESA;
- Separate or attempt to separate a handler from their ESA;
- Feed an ESA drugs or alcoholic beverages.

N. Violations of this Procedure, or any related provisions in the Guide to Residential Life, must be reported to the Residential Life Office at 187.46.624.82.